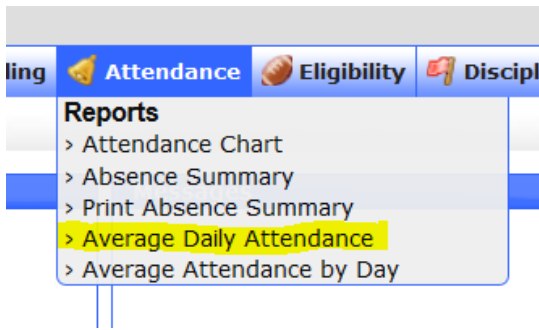
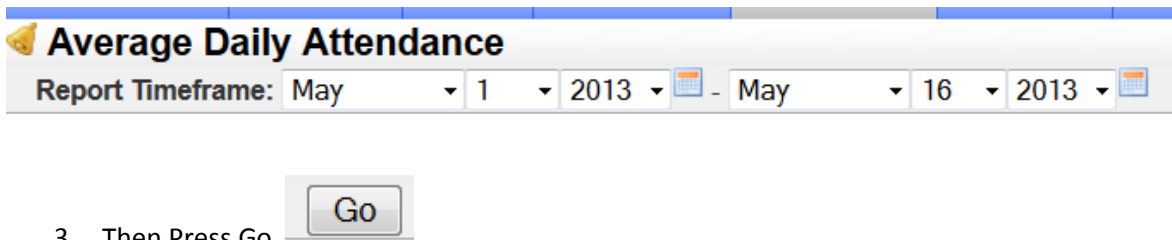


# Average Daily Attendance

1. Click on Attendance then click on Average Daily Attendance



2. Choose the time frame for the report:



3. Then Press Go

The following results will appear {ADA = Average Daily Attendance}

Grade	Students	Days Possible	Student Days Present	Student Days Absent	ADA	Average Students Attended per day	Average Students Absent per day	Days EXCUSED: OUT-OF-SCHOOL SUSPENSION	Days EXCUSED: ADMINISTRATIVELY	Days UNEXCUSED: NO REASON OFFERED	Days EXCUSED: PERSONAL	Days EXCUSED: ABSENT OTHER	Days UNEXCUSED: OTHER
09	354.27	22	7371	423.0	94.57%	335.05	19.23	24.0	1.0	152.0	102.0	144.0	0.0
10	329.59	22	6788	463.0	93.61%	308.55	21.05	15.0	6.0	169.0	86.0	187.0	0.0
11	287.68	22	5964	365.0	94.23%	271.09	16.59	7.0	7.0	96.0	86.0	169.0	
12	259	22	5284	414.0	92.73%	240.18	18.82	22.0	4.0	119.0	114.0	155.0	
<b>Total</b>	<b>1230.55</b>	<b>22</b>	<b>25407</b>	<b>1665</b>	<b>93.85%</b>	<b>1154.86</b>	<b>75.68</b>	<b>68</b>	<b>18</b>	<b>536</b>	<b>388</b>	<b>655</b>	<b>0</b>

4. By clicking advanced you can search by certain criteria. For instance, if you have access to multiple schools and want to see attendance information for all schools with 9-12<sup>th</sup> grade students. To do this follow these steps:

- a. On the top right click the Advanced link Advanced
- b. When the advanced search options screen appears click on more search options. Click the grade levels you wish to see, check the search all schools box, and then click the search button.
- c. This will give you a list of the totals for all schools with these grade levels, like the screen shot below.

**WAKULLA HIGH SCHOOL**

Grade	Students	Days Possible	Student Days Present	Student Days Absent	ADA	Average Students Attended per day	Average Students Absent per day	Days EXCUSED: ADMINISTRATIVELY	Days EXCUSED: OUT-OF-SCHOOL SUSPENSION	Days OUT-OF-SCHOOL SUSPENSION	Days UNEXCUSED: NO REASON OFFERED	Days EXCUSED: PERSONAL	Days EXCUSED: ABSENT OTHER	Days UNEXCUSED: OTHER
09 - Default	326	12	3053	259.0	93.38%	304.42	21.58	2.0	27.0		126.0	84.0	40.0	0.0
10 - Default	304.08	12	3369	280.0	92.33%	280.75	23.33	2.0	39.0		141.0	55.0	43.0	0.0
11 - Default	271.83	12	3019	243.0	92.55%	251.58	20.25	8.0	15.0		118.0	71.0	31.0	0.0
12 - Default	248	12	2722	254.0	91.47%	228.83	21.17	18.0	18.0		100.0	64.0	56.0	0.0
<b>Total</b>	<b>1149.92</b>		<b>12763</b>	<b>1036</b>	<b>92.49%</b>	<b>1063.58</b>	<b>86.33</b>	<b>30</b>	<b>97</b>	<b>0</b>	<b>485</b>	<b>254</b>	<b>170</b>	<b>0</b>

**ALTERNATIVE HIGH SCHOOL PROGRAM**

Grade	Students	Days Possible	Student Days Present	Student Days Absent	ADA	Average Students Attended per day	Average Students Absent per day	Days EXCUSED: ADMINISTRATIVELY	Days EXCUSED: OUT-OF-SCHOOL SUSPENSION	Days OUT-OF-SCHOOL SUSPENSION	Days UNEXCUSED: NO REASON OFFERED	Days EXCUSED: PERSONAL	Days EXCUSED: ABSENT OTHER	Days UNEXCUSED: OTHER
11 - Default	8	12	48	48.0	50%	4	4				25.0	23.0		
12 - Default	4	12	3	45.0	6.25%	0.25	3.75				3.0	42.0		
<b>Total</b>	<b>12</b>		<b>51</b>	<b>93</b>	<b>35.42%</b>	<b>4.25</b>	<b>7.75</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>28</b>	<b>65</b>	<b>0</b>	<b>0</b>