

## CHAPTER 6.00 - PERSONNEL

6.36

### COMPLAINTS AGAINST EMPLOYEES

#### POLICY:

Wakulla County Schools invite the constructive criticism by all employees of the district. Complaints and criticism are most valuable when they represent the considered recommendations of public-spirited citizens and organizations who have studied all facts of the problem at hand. All significant complaints will be investigated.

- (1) Complaints regarding a school facility, program, or personnel should be referred to the principal or program supervisor. The principal / supervisor shall deal with the issue at the work site level informing Directors and / or the Superintendent of complaints as he deems necessary.
  - (a) In the event the complaint is not satisfied in a conference with the principal / supervisor, the problem may be referred to the Superintendent.
  - (b) If a solution satisfactory to the complainant is not reached, he / she may seek a hearing before the School Board.
- (2) Complaints regarding professional educators- Principals/supervisor shall notify the Superintendent of any complaint or incident involving a certificated person which could be legally sufficient for the revocation or suspension of the professional educator's certificate.
  - (a) The Superintendent or his designee shall investigate the charges. If the complaint or incidence is found to be questionable and/or legally sufficient for revocation or suspension of a professional certificate, the Superintendent or his designee will file a complete report with the DOE- Professional Practices Office within 30 days of receiving the complaint or having notification of the incident. The report shall include all known information regarding the complaint/incident.
  - (b) The above action is in addition to any other action taken by the District relating to the employment of the individual(s) involved.

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STATUTORY AUTHORITY: 1001.41, 1012.22, 1012.23 F.S.

LAWS IMPLEMENTED: 1001.43, 1012.22, 1012.796, F.S.

History:

Adopted: 3/15/99 Revision Date(s): 12/17/01 Formerly: 2.31; 4.05
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